



"Do it heartily as to the Lord." Col. 3:23

High School Summer School Policy Agreement

Please read, initial and sign the VCS High School Summer School policies. This form must be signed to attend VCS Summer High School.

Electronic Signature

I agree to execute this document through electronic means. I understand that executing this document electronically is the same as an original signature and agree to be bound by my electronic signature.

Initial: _____

General Information about VCHS Summer School courses

Valley Christian High School has created a unique blend of online content and teacher-directed instruction to challenge high school-aged students within a schedule that gives families some added flexibility to enjoy summer activities and travel while still attending summer school.

Each class offered by Valley Christian will integrate Biblical values and the teachings of Jesus Christ as appropriate for that subject. Teachers will pray for students in class and show students how that subject points to the character, nature, and works of God.

Students should read through the [VCHS High School Summer School overview](#) prior to registering for classes.

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Class Attendance/Online Work

Every class will incorporate some level of web-based instruction and/or assessment.

Students will **attend class with their instructor on campus Monday through Friday from 8am-12pm**. Students will receive a pace plan for each semester to keep them on track. Any assignments not completed in class will need to be completed outside of class to remain on pace to complete the course on time. Students should expect around an hour of homework each evening to stay on pace.

Initial: _____

Add/Drop Dates

Students are welcome to enroll in an open course/seminar until the day before the start date. Once a course reaches maximum enrollment, the course will be closed and students wishing to register can contact the summer school principal to be put on the waiting list. If spaces become available, you will be contacted to enroll.

Once enrolled, students have until the drop date for each semester (Semester 1 – June 18th; Semester 2 – July 16th) to drop the course and not have the grade recorded on their transcript. If a student does not drop the class before the published drop date, the grade will be recorded on the student transcript. Once a grade is on the transcript, it cannot be removed. No refunds will be processed for students who drop a course after the course has started.

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Absences

Due to the condensed nature of summer courses, students will need to be diligent to complete coursework according to the schedule set out by their teacher. All course work must be completed within the semester and while “class attendance” will not be taken each day, missing multiple days of coursework will increase the likelihood of not completing the course on time. If you find yourself falling behind pace, please reach out to your teacher immediately for help to get back on pace.

Initial: _____

Summer School Refund Policy

Students may withdraw from a course up through the first day of classes. Students who withdraw before June 1st will receive a partial refund. A non-refundable fee of \$100 will be applied to your refund for students who withdraw prior to June 1st. No refunds will be processed for students who withdraw after June 1st.

In the event you need to withdraw from a course, please contact the Summer School Principal at summerschool@vcs.net.

Initial: _____

Remediation (Credit Recovery)

Students who have previously taken a course can sign up to take a course for remediation (credit recovery). There are strict constraints at VCHS as to which courses can replace a D or F in the GPA. Students who retake the class can only replace the grade in the GPA calculation with the EXACT same class. Please note that VCHS does not offer remediation classes for honors, Advanced Placement (AP) or elective classes. Please speak with your counselor to ensure this class can replace the previous grade in the GPA.

Non-VCHS students should contact their counselor for clarification on what courses can be remediated and for any specific requirements that must be met for credit recovery.

Initial: _____

Conduct and Policies

Students and Parents have read, understand and agree to the terms and conditions of the Summer Courses information sheet. In addition, Students and Parents agree that enrollment and/or continued enrollment is conditioned upon both Student and Parents’ compliance with all current or future policies, rules, procedures and regulations of VCS as outlined in the Student and Parent Handbooks as well as support for the School’s discipline, religious standards, Philosophy of Christian Education and Statement of Faith as they currently exist or may be amended by VCS, in its sole discretion. The Student/Parent Handbooks, Philosophy of Christian Education and Statement of Faith are available for examination upon request in the school office and on the VCS website

VCS further reserves the right to dismiss a student or limit the involvement of a Parent if a Student or Parent demonstrates a lack of harmony and/or respect for VCS’s standards, philosophy of Christian Education, policies, methods of instruction or discipline or inability to adequately cooperate with VCS and its agents and employees. Parents acknowledge and agree that their conduct can also jeopardize the enrollment status and/or continued enrollment of their student.

Initial: _____

Skip Ahead

VCCHS students are not able to use summer school to replace a school year English, Bible, or History. Students that are highly qualified may choose to use their summer to advance one level in mathematics, science, or world languages.

If a student (VCCHS or Non-VCCHS) wants to enroll in order to skip ahead, they must complete the [Skip-Ahead Application](#) and submit it to the Summer School Principal by June 1st, 2025. Failure to do so may result in the student being enrolled as an “audit” status student and not grade will be recorded on their transcript. Additionally, there are strict requirements as to the final summer school grade and the ability to pass a placement exam at the end of the summer. Students should review the summer course catalog as to the specific requirements for their skip-ahead course.

Non-VCCHS students should contact their counselor for clarification as to whether skip-ahead courses are allowed and for any other specific requirements for their skip-ahead course.

Initial: _____

Auditing a course

Students who wish to preview the content in a course they plan to take the following year or simply want to take a course for enrichment but do not wish for the grade to be recorded on their transcript can audit a course. The cost to audit a course is the same as to take a course for credit. Audit students will participate in the class alongside all of the other students (including assessments and learning) but will not have a grade for the course listed on their transcript. Students taking a course for credit can change their status to audit by completing the Change of Course Status form. Students have until the drop date of each semester (Semester 1 – June 18th; Semester 2 – July 16th) to submit this form. No refunds will be processed for students who change to audit status in a course after the course has started.

Initial: _____

I have read, understand, and agree to the above provisions and sign this form individually and on behalf of my child_____.

Parent Name

Parent Signature

Date